KENDRIYA VIDYALAYA SANGATHAN 18 INSTITUTIONAL AREA SHAHEED JEET SINGH MARG NEW DELHI -110016

NOTICE INVITING TENDERS

TERMS AND CONDITIONS FOR PRINTING OF PRINCIPAL PLANNER(TABLE CALENDAR)

The sealed tenders are invited from Registered/existing firms for Principals' Planner (Table calendar) 2013 as per specification, on following terms and conditions:-

- 1. Specification: The specification of Principals Planner (Table Calendar) can be seen by visiting the office of Deputy Commissioner (Acad) Room No 8 or 213 on any working day between 22.10.2012 to 05.11.2012.
- 2. Approximate 6000 (six thousand) Principals Planners (Table Calendar) are likely to be printed. The planner may contains following content other than vision, Mission, Emblem(Logo), Prayer:
 - A) Map of India showing locations of KVS ROs
 - B) Regional Offices/ZIETs addresses, Telephone numbers, Website, email etc.
 - C) Region wise/Statewise number of Kendriya Vidyalayas
 - D) List of KVs with hostel facilities
 - E) KVS Auditorium information
 - F) Photograph of KVS (HQs)
- 3. The closing date and opening of tender: The sealed tenders should reach to Room No 8/213 before 1 PM of 05.11.2012 and same will be opened in the presence of representative and committee members at 3.00 PM in the Chamber of Dy Commissioner(Acad) Room No 08 on 05.11.2012.
- 4. The tenders should accompany following documents:
 - i) The DD for cost of tender Rs 500/- (Rupees five hundred only)
 - ii) The DD for Bid Security amounting to Rs 10,000/- (ten thousand only)
 - iii) The above DD's should be in favour of KVS Head Quarters, New Delhi and payable at Delhi.
- 5. The Successful Bidder will have to deposit Rs 20,000/- (Rupees twenty thousand only) as a Performance Security. The same will be refunded to firm on successful completion of work.
- 6. The successful bidder will have to complete the work within 15 days of allotment of work, failing which the Performance Security may be forfeited and firm will be Black listed for further work. Since this is a time bound work, only those who can execute the work within time frame only need to submit the tender.
- 7. The Tender should contain following details
 - A) Name and address of Firm/Tenderer
 - B) Tin/Sales Tax /VAT number
 - C) Registeration number

D) Rate for Principals Planner (Table Calender) to be quoted in following Format

Name of Item	Specification	Details	Cost per Planner
		;	(Calendar)
		- N	(in rupees)
Principals	As per sample	(i)Per Planner (Calendar) with cost	
Planner(Table	at KVS	of distribution to 25 KVS Regional	,
Calender)		Offices as a single consignment of 200	
		to 300 pieces (including all Taxes etc) as	, ;
		per supply order to be issued by KVS.	- :
		(ii)Per Planner (Calender) without cost	
		of distribution to KVS Regional Offices	in
		(including all taxes etc) FOR at	
		KVS(HO)	

Ithe authorized person/owner on behalf of fir	m agree to
abide by the time frame and above terms and conditions. I also reiterate	that I have
seen the specification of Principal Planner (Table Calender) 2013 and	quoted the
rates as per specification and other conditions in the tender notice.	, (

E) Details of DDs attached (i) No.

Date

Amount

(II) N

Date

Amount