

Speed Post 11-8

केन्द्रीय विद्यालय संगठन (मुख्यां०)
शहीदजीत सिंह मार्ग, १८ संस्थागत क्षेत्र,
नई दिल्ली - ११० ०१६

KENDRIYA VIDYALAYA SANGATHAN (Hqrs.)
18, INSTITUTIONAL AREA, SJS MARG
NEW DELHI - 110 016
Ph. 26858570 Fax - 26514179

केन्द्रीय विद्यालय संगठन

F. 110111/328/2014/KVS/ (HQ)/Works

Dated: 04.04.2014
URGENT

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

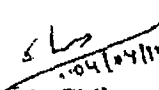
Sub: - Transfer of land for Kendriya Vidyalayas

Sir/Madam,

In continuation to this office letter of even number F. 110111/328/2014/KVS WK-I dt. 23.12.09 on the above cited subject wherein performa of feasibility report were sent to you alongwith other documents.

In this connection, it is further to inform you that as per page-4 of the feasibility performa, it has been printed that as per standing instruction of KVS, the plot of land identified/offered by the sponsoring authority should be inspected by a committee of officials including Assistant Commissioner, KVS, concerned Region, representative of CPWD/MES and Chairman, VMC and Principal, KV whereas in place of "Assistant Commissioner" it should be read as "Deputy Commissioner". Other contents of the letter will remain same as stated there.

Yours faithfully


(F.S. Giri)
Executive Engineer

डा. यू. एन. सिंह
संयुक्त आयुक्त (शैक्षिक)
Dr. U. N. SINGH
Joint Commissioner (Acad.)



केन्द्रीय विद्यालय संगठन

18, संस्थागत क्षेत्र, जहीद जीत सिंह मार्ग,
नई दिल्ली - 110 602
फोन : 26533749 फैक्स : 26964366

KENDRIYA VIDYALAYA SANGATHAN
18, Institutional Area, Shaheed Jeet Singh Marg
New Delhi - 110602, Ph.: 26533749, Fax 26964361
E-mail : kvs_jccacad@rediffmail.com
Website : www.kvsangathan.org

F. 110111/07/2002/Land/KVS Wk-II

Date: 23.12.09

The Assistant Commissioner (*Now Dy. Commissioner*),
Kendriya Vidyalaya Sangathan
All Regional Offices

Sub: Suitability Report of land proposed by Sponsoring Authority for transfer of land

Sir,

Kendriya Vidyalayas are opened on clear commitment of the sponsoring authority that adequate suitable land as per KVS norms is provided free of cost on lease/permanent grant basis in time bound manner. After opening of a new KV, the concerned Principal and Assistant Commissioner should approach the concerned officials of sponsoring authority to stress for immediate transfer of piece of land, enabling KVS to construct permanent school building and create other physical facilities required for smooth functioning of the vidyalaya.

02. After identification of land by sponsoring authority, the designated team of officials should inspect the land from various angles before recommending the same for formal acceptance of KVS and leasing/permanent transferred thereafter. Of late, it is seen from the land suitability reports of inspecting teams, received in the past that some of the crucial aspects relating to selection of best land are either overlooked or missing in the report, resulting KVS (HQ) accepted plot of lands without proper approach road and other required facilities. Subsequently KVS (HQ) has also come across with demand of exorbitant cost for provision of drinking water and electricity from the concerned authorities or reports of non-availability of these services due to shortage or plot being located outside the Municipal limits etc. In such cases sponsoring authorities are silent on provision of approach road despite persistent request by KVS.

03. In order to overcome these difficulties and to protect the interests of students, sponsoring KVS, the sponsoring authorities should be roped in at the initial stage itself and a clear commitment in this regard be obtained from them. Accordingly, a standard format of 'Land Suitability Report' has been developed and enclosed. It has been decided that hereafter suitability reports should be submitted strictly in the standard format. Please note that report submitted in different format shall not be considered. The letter and format could also be downloaded from KVS website.

Encl: as above

* Now Dy. Commissioner

Yours faithfully,

(DR. U.N. SINGH)
Joint Commissioner (Acad./Admn)

KENDRIYA VIDYALAYA SANGATHAN

Inspection of land earmarked for transfer/leasing by the Sponsoring Authority in favour of KVS for construction of school building and staff quarters etc.

LAND SUITABILITY REPORT

- Name of Kendriya Vidyalaya :
- Sponsoring authority address & Telephone No. :
- Date of inspection of proposed land :
- Authority vide which inspection was carried out (Ref. No. & date) :
- Legal title holder of the proposed plot :
- Area of land identified for transfer to KV (in acres) (If more than one piece, indicate separately) :
- Location of land village/Dist./Khasra No. (please attach survey plan showing area of land and boundaries) *clearly indicating URBAN/RURAL AREA etc.* :
- Mode of transfer of proposed land : Lease basis/permanent grant basis
- Distance between the present KV & identified land :
- Approach road to land and its condition :
- Distance from the main city/town/habitable area and availability of public transport :
- Whether plot is in forest area full or part of trees/bushes etc. (mention clearly instead of yes or no) :
- Terrain of the land (plain, undulated, sloppy, hilly etc. up to what extent) :
- Whether the plot is low lying requiring filling and if so what extent :
- Whether the plot remain submerged in water causing marshy conditions and if so what extent :
- Whether any nallah is passing through the land (if so, details) :
- Whether any public road (Katcha / pucca) passing through the land (if so details thereof) :

- Whether HT/LT, electric lines/poles are passing through the land (if so details may be given) :
- Whether electric supply is available in the vicinity with approx. distance :
- Availability of drinking water supply and sewage disposal line of the Municipality/Cantt./Board/MES etc. in the vicinity :
- Status of availability of ground water in the proposed plot (Whether POTABLE or not) and Water level of the area. :
- Requirement of tube well to be installed by KVS :
- Whether any encroachments noticed on land :
- Whether any structures standing on the land, if so, its type, age, usefulness to KV with copy of line plan of accommodation available :
- Whether the sponsoring authority prepared to demolish outlived/dilapidated structures before transfer of land at their own cost (obtain written :
- Attach survey map clearly marking survey nos, boundaries of proposed land, roads, structures, HT/LT lines, encroachment, underground pipes, trees etc. :
- Any other relevant information in support of land. :

OVERALL ASSESSMENT/RECOMMENDATIONS OF THE COMMITTEE: -
 (Strike off matter which is not applicable)

- i) The plot of land is found suitable by the committee for construction of school building, staff quarters, sports facilities etc., hence recommended for acceptance (please see the notes on page (14) carefully before recommending suitability)
- ii) The site is not found suitable in view of the following drawbacks, hence not recommended:
 - (a)
 - (b)
 - (c)
- iii) The site can be made suitable subject to following which are to be carried out by the sponsoring authority at their own resources for which sponsoring authority has agreed in writing, hence recommended for acceptance
 - (a)
 - (b)
 - (c)

INSPECTING COMMITTEE

S.No.	Name of Officer & Designation	Address & Contact Number	Signature
1.			
2.			
3.			
4.			
5.			
6.			

NOTES:-

- As per standing instruction of KVS, the plot of land identified/offered by the sponsoring authority should be inspected by a committee of officials including Deputy Commissioner, KVS, concerned Region, representative of CPWD/MES and Chairman, VMC and Principal, KV
- Plot of land with standing trees should not be recommended as obtaining permission for cutting of trees by sponsoring authorities will consume considerable time
- If the plot of land is considerably low lying, earth filling should be done by the sponsoring authority, before accepting the plot. Clear written commitment should be obtained in this regard
- Nallah and electric wires, if any, passing through the plot of land should be got diverted by sponsoring authority before accepting the land. Clear written commitment should be obtained in this regard
- Plot of land should be free from encroachment, unauthorized buildings/jhuggi-jhopris constructed, disputes, litigations and court cases
- Before recommending suitability of land clear written commitment from concerned authorities through sponsoring authority should be obtained in respect of provision of pucca approach road to the plot of land under consideration to existing pucca/main road for free movement of vehicles and also provision of drinking water point and electric power supply point upto the boundary of plot of land under consideration at reasonable rates. The supply of water and electricity should be adequate for present demand of KV and staff quarters and concerned authorities should agree to augment supply in case of future expansion of school building, construction of additional staff quarters and any other physical facilities

P/