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To

Deputy Commissioner/Director  
All Regional Offices/ZIETs  
KendriyaVidyalayaSangathan

**Sub: Promotion of language competence among the students in  
Kendriya Vidyalayas.**

Madam/Sir

The above subject was discussed during the recent Deputy Commissioners' Conference at length and the minutes also have been circulated in the month of July. It is hoped that necessary action has already started in all the Regions. However, the action points are again being reiterated and brought to your notice for necessary dissemination to schools under your jurisdiction for compliance.

- **Creation of language lab:** Good listening is the first step in building up the competence in any language. KVS is planning to create language labs in schools in a phased manner. Meanwhile, the existing e-classrooms can effectively be used for this purpose. Good listening exercises can very easily be planned with the existing equipment in schools by using devices such as cd/dvd players, internet material etc. CBSE has directed English ASL activities to be conducted for classes IX and XI, but similar activities can be planned for all levels /classes to improve listening and speaking skills of the students.
- **Conducting spelling competitions:** In all the classes and specially in the primary classes as a part of the formative assessments should be taken up by all schools which would improve the vocabulary and spelling competency among the tiny tots.
- **Promoting book reading:** This is very important since the book reading not only aids language strengthening but also opens up the imagination of the students. In fact books are the windows to the world. Hence the school libraries should harbor good age appropriate books and make them available to the students. Book reading should be

encouraged among the students and effective use of library resources must be ensured. The class libraries created for the primary classes should have age appropriate books and should succeed in creating an interest in book reading in the tiny tots at the formative stage.

- **Promoting creative writing:** The habit of reading triggers a passion for writing. The CCA in schools must include competitions such as essay writing, poetry writing, and story writing etc. and mass participation should be ensured. These activities conducted during CCA can be effectively used in the formative assessment of students of various classes also. The selected entries in these competitions should become part of Vidyalaya Patrika.
- **Promoting public speaking Skills:** It is common observation that our students are not able to speak correct and fluent language, especially English. Continuous practice in the classrooms certainly builds up this competence, since language speaking is a skill to be acquired and does not need any inherent capabilities in the child. The schools can very easily make this happen by incorporating the component of public speaking in the time table and schedule. The schools must be instructed to earmark one language period per week compulsorily as a public speaking period in the classroom in the primary classes and also in the higher classes as per need and convenience of the schools. Various activities like debates, declamations, role-playing, extempore speeches, storytelling and story completion, elocution etc should be undertaken as a part of public speaking sessions to facilitate better speaking skills amongst students.

You will appreciate that good language skills are the key to success in any profession and these skills can be effectively honed in the school days of children. Thus the onus lies on us to do our bit in shaping up the students given under our care. It is hoped that you will bestow your personal attention to this matter, instruct the schools under your jurisdiction suitably and also monitor the implementation effectively.

Yours faithfully



(Dr. V. Vijayalakshmi)

Joint Commissioner (Acad)